

Steps to be followed by the Candidate

Stage	Login Action	Preceding condition
1	Applies for new Accreditation , Creates login Credentials, Fills in personal details and Enters qualification details	Is aware of Accreditation, Has opened the login screen
	Previews information visible on the login screen using email id and candidate registration number	Has completed the login page
2	Accepts or Rejects Assessor allocated by clicking on email link.	Kon. Strat. manager has allocated Assessor
3	Makes payment as per amount indicated in email alert by selecting one of the payment options	Assessor is accepted by candidate
4	Creates user id and password	Payment receipt is acknowledged
5	Asks questions related to the brief	Has been provided Access to the brief
6	All candidates submit MR proposal , Schedule group discussion and ticks on the 'candidate' check box from the available dates on the Assessor calendar displayed . In the case of Research Lead/BOTH Assessment (If requested) submits Stimulus , Summary report , past report or full MR report.	Queries (if any) related to the brief are answered.
Final Stage	Does not login into the system but Is available for the Group Discussion and Interviews at the Venue	All the documents required have been submitted